



## Annual Report 2013-2014

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## Director's Report

If the recent launch of our Online Project, an increase in Initial Advice Clinic cases and Jacky Wall's scooping of the Award for the Best Individual Student at the LawWorks and Attorney General Student Awards represents a quiet year, then 2013/14 could be seen as the year in which we finally sought to consolidate, rather than extend, the range of services we offer by concentrating on delivering our existing services at the highest possible standard. If this was indeed a year of consolidation, it came at an appropriate time, as it enabled us to celebrate our first ten years in style, and allowed us to remind ourselves of all we have achieved during over the last twelve months:

- Assisted over 1,200 clients with over half a million pounds won or saved for them, at a success rate of over 93% for cases going beyond advice only;
- Provided various forms of public legal education to international students, prisoners and school pupils, while also engaging in law reform;
- Set up Initial Advice Clinics so that, along with other Glasgow lawyers, our alumni can continue their service to the community once they have graduated;
- Won four awards which recognise the work of the Clinic itself, and five for individual staff and students and their contributions.

With this level of achievement, a quiet year was more than deserved. Yet the enthusiasm of our students and staff for developing our reputation as quality legal services providers meant that, despite our attempt at consolidation, the Clinic could not stand still. Thus after months of careful planning and piloting, we launched a new service which allows those who need quick advice or who cannot travel to Glasgow to do be advised via email. Already this has seen a steady take-up by clients and in the months to come we expect to significantly expand the number of people we are able to assist both directly through the Online Project and indirectly by allowing us to devote more resources to where there is a greater need for more intensive legal services.

Indeed, these resources are going to be in great demand in future months as a result of two initiatives which have been developed over the course of the year. The first and more advanced of these is a link-up with the Refugee Survival Trust which will allow us to employ a part-time solicitor to oversee students investigating the possibility of re-opening of asylum claims by destitute asylum seekers. More recently, talks with Rape Crisis Scotland have culminated in a plan for students to provide advice and assistance to victims of gender violence under the supervision of a solicitor employed by the Legal Services Agency. When both initiatives are in place, we will not only be providing quality legal services to those who would not otherwise obtain assistance, but we will also be targeting two groups of people who are most in need. With the help of our longstanding sponsors, DLA Piper, and that of our new sponsors, Thorntons LLP, as well as the many people who give us their time and money to support our activities, I have no doubt we will continue to go from strength to strength.

## **Law Clinic Background**

### **History**

Launched in October 2003, the University of Strathclyde Law Clinic seeks to provide free legal advice and representation to those in Glasgow and its environs who are unable to obtain such help through other means. The Law Clinic is intended to complement existing legal services provided by lawyers and other agencies such as Citizens' Advice Bureau. It does not act for anyone who can afford professional legal services or who can access legal aid, nor will it act in areas like debt advice where there are already adequate services provided.

As the first, and, until recently, the only, University Law Clinic of its kind in Scotland, the Law Clinic builds upon a long tradition of clinical legal education in the United States, and more recently in England, Wales, and Commonwealth countries where law clinics are recognised for their value, not only to the community at large, but to each new generation of lawyers. While the Law Clinic's ethos prioritises the needs of the community for legal services and the interests of individual clients, it is also recognised that students can gain much through their involvement in clinic work in terms of developing legal skills, seeing law being applied in practice, while reflecting on the ethics and justice of legal practice. Student advisors find their involvement in law clinics challenging, rewarding and useful in providing an invaluable insight into the actual operation of law. The Law Clinic provides a refreshing break from the increasingly competitive and commercial nature of legal practice and encourages young lawyers to adopt a more empathetic and grassroots perspective on their future careers.

### **Mode of operation**

The Law Clinic was set up and is overseen by its Director, Professor Donald Nicolson, who has extensive experience in law clinic work, both as a student advisor and as the founder of the University of Bristol Law Clinic. It is run by an Executive Committee of student volunteers under his direction, with appointed students who are responsible for the day to day running of the Clinic and elected students responsible for representing the views of all members. Power to make urgent decisions is delegated to a Management Committee made of the Director, Clinic Supervisors, Student Director and Deputy Student Director. Finally, a Supervisory Committee, made up of non-Clinic members from the University, legal profession and local community, provides advice on Law Clinic direction.

Originally, all advice and assistance was provided by student volunteers, acting under the supervision of the Director. In 2006/7 Kate Laverty was employed on a part-time basis to supervise students and cases, and she was joined by Annabell Fowles in 2007/8, also on a part-time basis. Since the advent of the Clinical LLB four years ago, both were put on permanent contracts and were joined by a full-time Administrator. The student advisors are organised into six 'firms'. Each firm is headed by a student Case Manager, who acts as a mentor to firm members, assisting them with their cases and helping to resolve any problems they might have in carrying out their Clinic duties. In assisting clients, students work in pairs, unless the complicated nature of the case demands a larger team. From 2007,

the students have been able to contact volunteers from the law firm DLA Piper for advice and assistance with cases, and in the same year a referral arrangement was set up with the Free Legal Services Unit of the Faculty of Advocates, enabling the Law Clinic to instruct a pro bono advocate where the difficulty of the case or rules regarding rights of audience prevent representation by the students.

No advice can be given to clients without it first being checked by one of the supervisors. Additional specialised advice is also obtained from Law School academics, and solicitors who have volunteered their services, including those of our sponsor, DLA Piper. The Law Clinic has its own insurance and all clients have to sign a disclaimer which points out that the advice and assistance they will be given is from students who are not professionally qualified. A strict policy of confidentiality applies, and all client files are securely kept with access to them strictly limited. The Law Clinic applies, at a minimum, the same standards of ethics and professional conduct that apply to Scottish lawyers.

### **Law Clinic Membership**

The beginning of the reporting period saw a Law Clinic membership of 186 Student Advisors, two part time Supervisors (1.2 FTE), one full time Administrator and one Director. Given the progressive nature of academic studies, student membership changes annually. We recruit each October and aim to maintain a membership of around 180 student advisors.

During this reporting period, we received 119 applications from LLB students for the October 2013 intake, of which 82 were shortlisted and 59 were successful after interview. In addition, we recruited eight students from the Diploma in Professional Legal Practice.

### **Summer holiday cover**

During the summer holiday period, Student Advisors are employed on a part-time basis to ensure continuity of casework, to provide administrative support and to develop new projects. The summer student work is highly significant in ensuring business continuity throughout the year, and enabling the development of new and existing clinic activities.

The appointment of 3.86 FTE summer students in this reporting period represents a 12.5% increase on the appointments over last year, largely enabled by a significant contribution made by Thorntons Solicitors. This enabled the appointment of a 0.86 FTE student to oversee project development and conduct a programme of business improvements to increase Clinic efficiency. In addition, the Law Clinic was generously supported by the University Alumni Fund, which paid for the appointment of two part-time students to implement the Online Advice Clinic project (see page 10 below.)

### **Training**

In order to ensure that the community receive high quality services, the Law Clinic takes advisor training very seriously. Induction training is delivered over four afternoons in October and November and focuses on client interviewing, case management, ethics and letter writing. In addition, the Law Clinic has a comprehensive Continuing Professional

Development (CPD) programme aimed at increasing student advisor skills and extending their legal knowledge beyond that obtained in law classes.

During the reporting period, 14 hours of CPD training time was offered to student advisors, covering: small claims procedure; employment law; sheriff officers procedures; body language; rent deposit schemes; housing; and, advocacy from a judge's perspective.

In an effort to support student advisors in their case work, fortnightly Case Surgeries are held to enable advisors to discuss specific case-related issues and thus increase their practical legal awareness. Each surgery is hosted by a practitioner who is an expert in that particular area, or by one of the Supervisors, who can draw upon their knowledge of the current Law Clinic cases as well as their legal expertise. In 2013/14 surgeries were held by visiting Professor David Hoey on employment law cases, the two Clinic supervisors on housing and consumer law cases, and by Professor Charles Hennessy, Academic Director of the Diploma in Legal Studies on all other types of cases.

The Legal Services Agency continued to provide space on their CPD programme to Clinic student advisors and staff at a significantly discounted rate. During the reporting period, 15 student advisors and one member of staff took up on this arrangement, and the Law Clinic benefited from 88.5 hours of extremely valuable additional training.

## **Cases and Clients**

### **Overview**

The Law Clinic applies strict screening criteria in order to focus resources on cases deemed to have a reasonable chance of success, and to eliminate clients who are eligible for legal aid or able to afford a solicitor.

During the reporting period, Law Clinic student advisors took on 138 new cases. In addition, 172 cases were dealt with by solicitors in the Initial Advice Clinics (IACs) run by the Clinic. These are discussed separately on page 9.

### **Law Clinic Case Successes**

The Law Clinic aims to provide a full package of services: legal problems rarely present themselves in isolation from other issues. The Law Clinic has adopted an approach which aspires to empower clients by equipping them with the knowledge to help themselves and providing them with access to other resources. By referring clients to selected legal practitioners and agencies better equipped to deal with specialist issues, the Law Clinic is able to ensure clients receive the assistance they need.

It is difficult to measure the success rate of the cases undertaken as some clients are able to resolve their legal issues following advice, whereas others have cases where there is no chance of success or indeed any legal remedy. Nevertheless, the Law Clinic has had some notable successes, not just in terms of positive financial settlements, but also in terms of providing clients with the satisfaction of obtaining justice. These include:

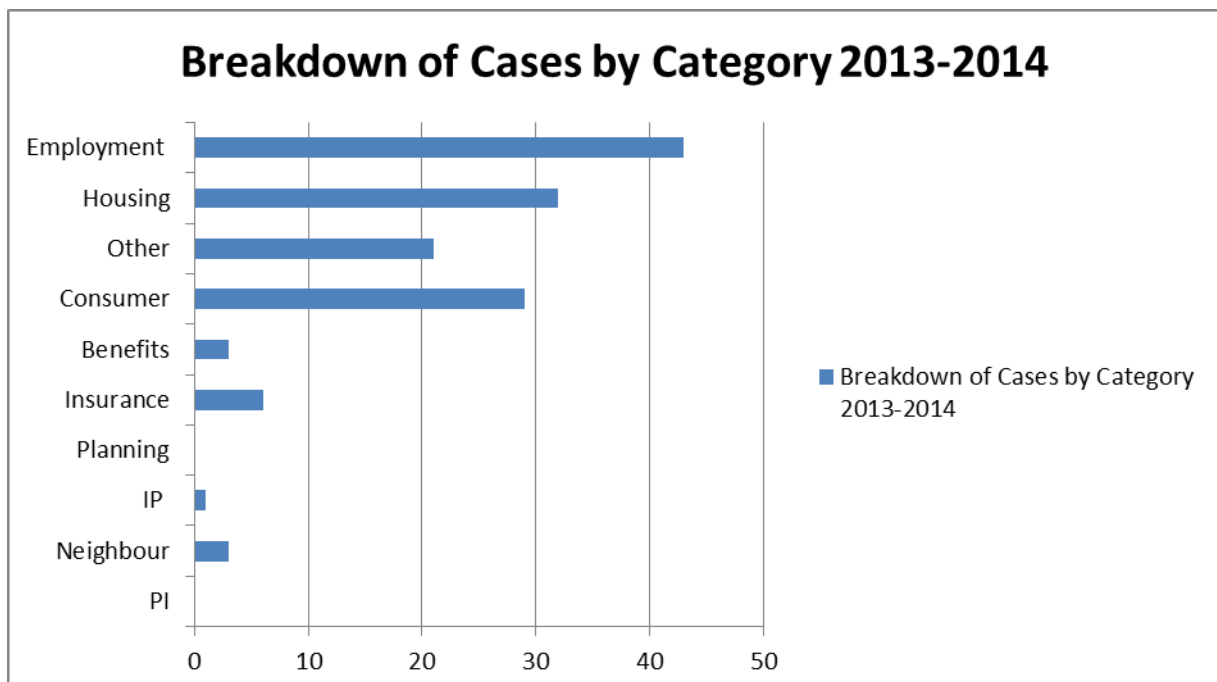
- £20,763.77 deducted from a Demand for Payment resulting from a statutory works notice, fought and won by Law Clinic students at the Sheriff Court by way of Statutory Appeal;
- A £5,000 settlement in an employment law matter where the Law Clinic represented a client at the Employment Appeal tribunal for the first time;
- Securing a backdated repayment of £7,200 of Employment Support Allowance for a client who had mental health and addiction problems. Following the repayment of the funds, the client described its effect as “transformative”.

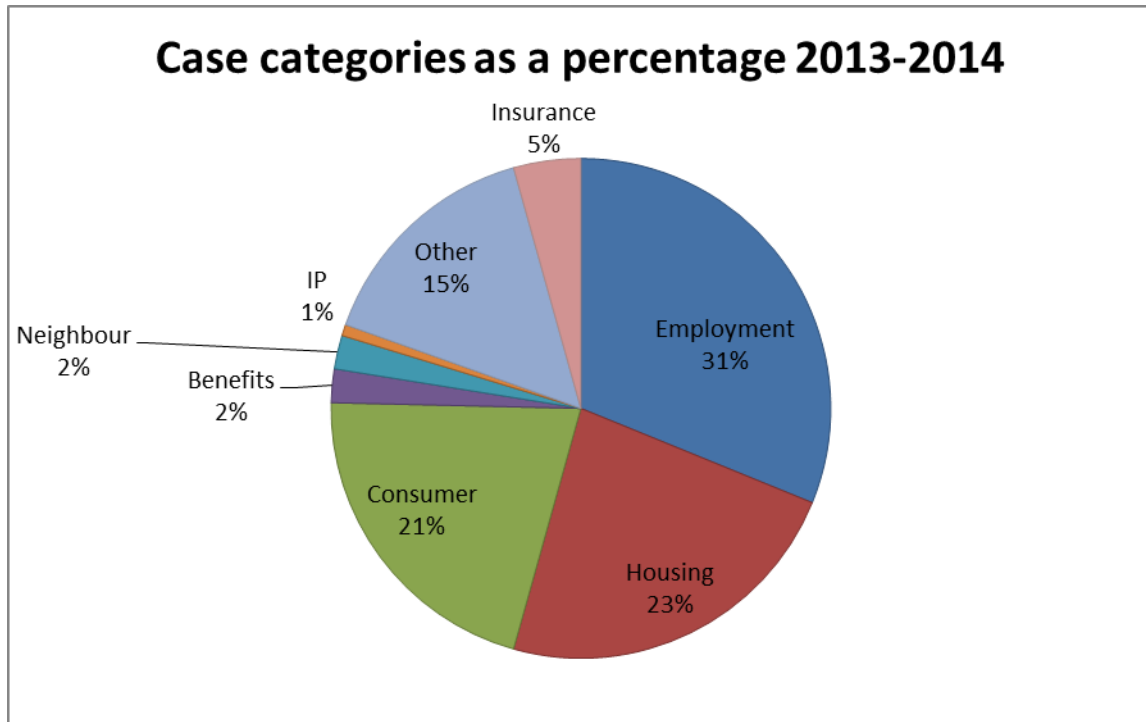
### Summary of Cases

Of the 137 cases closed in 2013/14 in which some assistance could be given over and above the giving of advice, only 4 were unsuccessful, amounting to a rate of 97% of cases which client objectives were fully or partially successful.

The total of 310 cases handled (full Law Clinic cases and IAC cases) represent an average of 26 cases each month.

In total, the Law Clinic expended 3062 hours on casework and won or saved for clients a total of £61,760.10. These figures do not include time spent providing representation, or an estimation of the legal fees saved, as our processes do not currently allow us to capture this information.





#### Case categories 2012/13 and 2013/14

Category	2012-2013 (12 months)	2013-2014 (12 months)	Percentage Change
Employment	78(43%)	43(31%)	-12%
Housing	42 (23%)	32 (23%)	+0%
Consumer	21 (12%)	29 (21%)	+9%
Insurance	9 (5%)	6 (4%)	-1%
Benefits	7 (4%)	3 (2%)	-2%
Other/misc	24 (13%)	21 (15%)	-2%
<b>Period Total:</b>	<b>180</b>	<b>138</b>	<b>-23.3%</b>
<b>Monthly Average:</b>	<b>15</b>	<b>11.5</b>	<b>-23.3%</b>

A likely reason for the drop in the number of cases undertaken by Student Advisors is the introduction of employment tribunal fees in June 2013, which had led to a nationwide 81% decrease in the number of cases being raised at the Employment Tribunal.<sup>1</sup> We believe that this is reflected in the 45% decrease in our employment cases this year as compared to previous year as shown above. However, even if the decrease in employment cases is discounted, there remains a downward trend in Law Clinic caseload. This is attributed primarily to outsourcing those cases requiring advice only to the IACs, thus allowing Clinic advisors to concentrate on cases requiring representation as well as advice. We expect this trend to develop as greater use is made of the new resource involving the provision of online advice.

<sup>1</sup> <https://www.lawscot.org.uk/media/334389/employment-tribunal-fees-report.pdf>



## **Initial Advice Clinics**

The Initial Advice Clinics, which have now been running for six years, provide a drop-in service to the public where they can obtain legal advice from a qualified solicitor. This year, the IACs continued to run two sessions per month, one taking place in the Mitchell Library and the other in the Law School. The IAC initiative has once again seen a growth in attendance with 172 clients served at an increase of 11 on the previous year. This is a clear demonstration that the service is in high demand, but it also reflects the development of a more systematic referral system designed to ensure the best use of Clinic resources.

Through the IACs, the Law Clinic maintains close links with solicitor practitioners who volunteer at the IAC sessions; a significant percentage of whom are Law Clinic Alumni. There are also plans to increase the number of volunteers, both student and practitioner, with a view to developing the sessions to cover more areas of the law and extend the reach of the initiative.

## **Projects**

### **Prisons Project**

The Prisons Project is designed to provide advice and information on a variety of legal issues to offenders shortly before their release from prison. Since its pilot in 2010, the Prisons Project has grown steadily with students giving monthly presentations to the inmates of Her Majesty's Young Offender's Institution Polmont and Her Majesty's Prison Barlinnie. The Project faced significant challenges during the reporting period due to the implementation of new policies by the Scottish Prison Service (SPS) requiring students to be disclosure checked before being permitted to enter SPS premises. This matter is currently under review and the Project Team are liaising with SPS with a view to maintaining the prison visit programme.

### **Criminal Convictions Unit**

The Criminal Convictions Unit (called the Innocence Project before the break-up of the Innocence Network UK) investigates cases of alleged miscarriages of justice. It was set up by Eamonn O'Neil, an investigative journalist in the Department of English, but is now run from within the Law Clinic. The aim of the Unit is to make an assessment as to whether a case can be made to the Scottish Criminal Cases Review Commission (SCCRC) to seek an appeal against conviction. There are currently two cases being investigated by the project team. The approach has been to analyse every aspect of the cases in order to assess whether it is suitable for submission to the SCCRC. All case documentation is reviewed, including interview transcripts, witness accounts and previous grounds of appeal. The aim is to identify areas of weakness in the Crown case, and this may involve viewing CCTV footage, locating and re-interviewing key witnesses, obtaining forensic tests of weapons and other productions in the case and researching relevant areas of law. While the nature of the work is slow, project members remain as determined and enthusiastic as ever.

## **The Schools Project**

This project aims to provide information on important legal issues to school pupils. Since its launch in 2011, with the help of the Alumni Fund, the Schools Project has expanded at an astonishing rate. The project now has sustainable links with Hermitage Academy in Helensburgh, Govan High School and Our Lady and Saint Patrick's High School in Dumbarton and Castlemilk High School, Drumchapel High School and St Roch's Secondary School in Royston.

As well as continuing to deliver interactive presentations on cyber-bullying, the project has addressed two new topics: employment issues, and drug and alcohol abuse. Presentations have been delivered in a variety of ways, including mock trials, quizzes and negotiation sessions. These are designed to create an engaging and stimulating experience for the young people involved. Additionally, it is our aspiration that students will develop a knowledge and understanding of the law and will be able to participate in group and class discussions as part of the learning experience.

It is planned to increase membership and the variety of information provided, with a view to reaching another 1000 pupils in the next academic year. Staff regularly report that sessions are a great experience and are enjoyed by all pupils.

## **The Online Advice Clinic**

The development of the Online Advice Clinic was completed at the end of July 2014, and it was launched shortly thereafter. The service aims to give basic legal advice on a wide variety of legal matters to enquirers who submit their questions via the Law Clinic website. The aspiration is to meet wider access to justice needs by reaching disabled people, the elderly, and those who cannot travel to Glasgow. The website also contains an online library of legal resources which can be accessed by the public, offering standard information relating to Frequently Asked Questions, such as Employment Tribunal time scales and procedures, small claims procedure and consumer advice.

## **External Link-Ups**

### **Scottish University Law Clinic Network**

The Scottish University Law Clinic Network (SULCN) was formally launched in June 2012. SULCN provides a forum for the exchange of ideas between Law Clinics on subjects such as ethics, public legal education and clinical legal education.

In June 2014 Law Clinic staff and students attended the third annual Roundtable event at the University of Edinburgh which consisted of a day of workshops, seminars, debates and discussions. As part of the day's programme of events, Street Law teaching was provided by Professor David McQuoid-Mason of the University of KwaZulu-Natal, but the main theme of the conference was the potential for social work skills and the means by which social

work students can be included in clinical practice. To this end, Professors Susan McGraugh, Kerry Trewern and Stephanie Boys from US academic establishments gave the keynote address and ran a workshop for the rest of the day. They also participated in a joint session at the University of Strathclyde attended by the Law Clinic and social work students and staff with a view to collaborating to provide a holistic approach to client care. This work is in its infancy, and we hope to report further developments next year.

### **Terrence Higgins Trust**

Throughout 2013/14 the Clinic continued to maintain its link with the Terrence Higgins Trust (THT). The THT is a long standing and hugely respected charity set up to support people who are affected by HIV, AIDS or Hepatitis C. Since the definitions of 'disabilities' in legislation changed and changes were made to housing and benefits, it is no surprise that the Trust has service users that require legal advice or representation.

Although doing its best to meet these needs, the THT's ability to provide legal assistance remains limited. Consequently, it has sought assistance from the Clinic in this regard. The Trust continues to provide awareness training to groups of students in the Clinic and the Trust continues to refer clients to us. Owing to the sensitive nature of the issues being faced by those referred to us by the Trust, we cannot gauge the exact number of referrals as there is no requirement for a client to disclose this confidential information.

### **Mediation**

The Law Clinic continues to refer a small number of cases to the University of Strathclyde's Mediation Clinic. During the reporting period, two cases were referred. One was transferred to another solicitor and in the other a settlement was reached through the auspices of ACAS.

Mediation is useful in the Law Clinic context for a number of reasons. First, the majority of our cases centre on employment or landlord/tenant disputes, where the parties may wish to continue their existing relationship and therefore wish to avoid potentially hostile litigation. Secondly, we act for many individuals who are either marginalised or for whom English is a second language, who may feel more at ease having matters resolved without resort to formal litigation. Finally, the Law Clinic is the last resort for many of our clients and thus their disputes may already be quite protracted, making a speedier process attractive.

## **Education**

### **The Clinical LLB**

This unique degree path has been available from September 2011. It allows students who have been admitted into the Law Clinic to integrate their Law Clinic activities with their academic learning. Clinical LLB students follow the standard LLB curriculum, but in addition, take: 1) four compulsory Clinical classes, two of which incorporate skills and ethics teaching into existing LLB classes, one of which involves reflection on the ethics and justice of law and legal practice and finally another which provides students with credit and a mark for

performance in their Clinic cases and the keeping of a reflective diary on their clinical experiences; 2) two additional standard LLB classes in which they replace part of the assessment in each class with reflection on a case relevant to the subject area of the class.

In order to prevent the voluntary nature of the Clinic being substantially diluted, numbers allowed onto the Clinical LLB are limited to no more than the equivalent number of volunteers and no priority is given to Clinical LLB in the taking on of cases or in any other way. The only differences will be that their performance in handling cases (and in reflecting on such handling as well as the justice of law and ethics of practice) will be assessed and that training sessions optional for volunteers will be compulsory for Clinical LLB students.

As Clinic membership now acts a gateway to entry onto the Clinical LLB, all applicants have to be interviewed by academic staff. In 2013/14 the Clinic recruited 22 new students to the Clinical LLB.

The Clinical LLB offers considerable advantages to clients in terms of increased level of skill and ethical awareness of advisors. Thus while additional classes on ethics, negotiation, mediation and advocacy have been developed for the Clinic LLB, these can now be taken by all in-coming advisors. Moreover, sessions teaching other skills such as Employment Tribunal procedure which are compulsory for Clinical LLB students are available for all volunteers thus increasing the overall level of training undertaken in the Clinic.

### **Other Clinical Classes**

Three years ago, the University's Education Excellence Fund panel allocated £13,800 to the Law Clinic to develop a Community Legal Engagement class. Consequently, research was conducted on how to build on the valuable learning experience Law Clinic students currently gain by extending the number of students involved in active learning through legal work in the community. Currently, the 180 or so students admitted to the Clinic can build on their experiences through reflection on legal practice in the Ethics and Justice and in the Clinical LLB. However, the fact that we currently turn away one out of two applicants suggests that far more students would like to benefit from this form of active learning. Moreover, we currently do not use the various public legal education and other projects for any educational purposes.

Consequently, two new classes have been planned. From next year, Legal Practice will enable both Clinic students who want to develop their skills further and non-Clinic students who have undertaken a placement with an outside agency engaged in social justice work to use their experiences to learn about law and legal practice. Then in the following year, a Public Legal Engagement class will help both Clinic and non-Clinic students develop their knowledge and skills relating to the various public legal education projects undertaken in the Clinic.

## **Awards and Highlights**

### **Attorney General & LawWorks Student Awards 2013**

This year's LawWorks and Attorney General Student Awards took place at The House of Commons in April 2014. Students Helen Donnelly, Jacob Hay, Lindsay Kirkwood, Clara Smeaton and Jacky Wall travelled to the ceremony and were delighted when, for the second year running, the Law Clinic had one of its students, IAC Project Manager Jacky Wall, scoop the award for the Best Individual Student Award. The Law Clinic Executive Committee was also nominated in the Best Contribution by a Team of Students category – an award it has won in previous years.

### **10<sup>th</sup> Anniversary celebration**

On 6 February 2014, the Law Clinic celebrated its 10th anniversary. Alumni, supporters and legal practitioners were treated to a number of uplifting and amusing speeches from Director Donald Nicolson and past Student Directors, who recollected the milestones in the remarkable development of the Law Clinic. Also speaking in warm support of the Law Clinic were University Depute Principal Professor Kenny Miller and head of the Law School Bryan Clark who both highlighted the significant importance and value of the work the Clinic performs. The event was a real opportunity to celebrate the enormous contribution the Law Clinic has made to the community over the years, and attendance at the event and feedback was a clear demonstration of the support of the Clinic in the wider legal community.

### **AGM**

The Law Clinic's AGM took place on 22nd October 2014. Law Clinic activities over the past year and planned developments were reported to attendees and awards were made to those members of the Law Clinic chosen by their fellow advisors for recognition on account of their efforts during the year. The winners were as follows:

- Best Newcomer: Laurin Campbell
- Best Advisor: Drew Long
- Best Case: (O'H) Craig Leslie, Clare Smeaton and Grant Storrar
- The Amanda Benstock Award for Compassion: Shona Howie
- The Effie Shaw Award for Dedication: John Stringer
- Best Overall Contribution: Jacob Hay

### **Finances – Funding & Expenditure**

As in previous years, the Law Clinic has been funded in 2013/2014 by a variety of sources. We are most grateful to continue to receive donations from our regular supporters the Alumni Fund, and, for the seventh year in a row we received a donation from DLA Piper, of £2,000. On paper the Law Clinic continues to run a deficit, but this remains largely due to Faculty accounting changes that no longer allow the Law School to pay directly staff salaries. If permanent salaries are excluded from expenditure, it can be seen that the Law Clinic

expenditure only exceeded income to the tune of just over £3,000 – an amount which that the Law School has kindly agreed to cover.

**Financial Details:** 1 August 2013 – 31 July 2014

<b>Deficit carried forward from 2012-2013</b>		<b>-£154,025.64</b>
<b>Income</b>		<b>£21,409.78</b>
<b>Expenditure</b>		<b>£94,575.30</b>
	<b>Balance</b>	<b>-£227,191.16</b>
<b>Income</b>		
Donations:		
Social Work	£1,639.39	
General Donations	£6,271.84	
DLA	£2,000.00	
Thorntons Solicitors	£4,000.00	
Tax (Gift Aid)	£708.35	
Fundraising	£891.93	
Alumni fund award	£5,898.27	
	<b>Total</b>	<b>£21,409.78</b>
<b>Expenditure</b>		
<b>Staff:</b>		
Permanent Staff	£70,093.99	
Seasonal Staff	£14,219.85	
<b>Total</b>		<b>£84,313.84</b>
<b>Other:</b>		
Travel and Accommodation	£487.71	
Stationery	£257.75	
Prizes/Gifts	£60.00	
Training	£32.64	

Insurance (AdviceUK)	£4,240.08	
Office Equipment – Photocopier costs	£1,816.33	
Printing	£312.00	
Mail costs	£509.70	
Events	£711.02	
Social work workshop	£1,639.39	
Petty Cash	£110.64	
Book for Law Clinic Library	£34.20	
LSA Membership	£50.00	
<b>Sub-total</b>		<b>£10,261.46</b>
	<b>Total</b>	<b>£94,575.30</b>

### Future developments

Throughout the course of the year extensive discussions have been held with the aim of putting into effect two important developments. The first and more advanced plan is to work with the Refugee Survival Trust, which has provided the funding for the employment of a part-time solicitor by the Clinic who will oversee a group of students who will be trained to work with destitute failed asylum seekers in order to ascertain whether they have grounds to re-open their cases. If such grounds do exist, they will then be referred on to solicitors who will take on their cases.

The second involves collaboration with Rape Crisis Scotland who are approached by victims of gender violence who want to know about the legal implications of being involved in legal proceedings but also might have other legal problems associated with their situation. It is intended to train a group of students to provide them with the specialist help they need and it is hoped that the Legal Services Agency will be able to raise money to employ a solicitor under whom the students will work.

### Thanks

As a voluntary organisation, the Law Clinic owes a huge debt of gratitude to a wide variety of people who have given their help and support to it. The Law Clinic would like to thank the Alumni Association for its continued financial support and the Graduates Association for its long-standing financial support.

The Law Clinic is very fortunate to receive a large amount of assistance by way of training. Here we would like to thank Professor David McQuoid-Mason, Professor Charles Hennessy, David Hoey, Walker Love Sheriff Officers (and Chris Bell), Charlie Irvine, Bridget McCann, Dr Carole Allan, Stephen Farrell, Jacqueline Fox, Margaret Gilroy, Gillian Mawdsley, Judge Ian

MacPherson, Kenneth Campbell QC and John Hamilton QC, as well as the Legal Services Agency who make available their own training sessions for Law Clinic members at reduced rates.

The Law Clinic also draws on a wide variety of law firms and individual lawyers for advice and assistance on cases and research projects. DLA Piper provided us with useful backup advice, and solicitors for our IACs and work on cases. Backup advice was also provided by McGrade's, Charles Hennessy, David Martyn, Innes Clark of Morton Fraser and David Hoey. In addition, the Faculty of Advocates Free Legal Services Unit played a vital role in taking over the advocacy of cases where our advisors were unable to continue. We would also like to extend a thank you to Alasdair Stewart for the provision of, and continuing assistance with, our Case Management System.

Finally, we would like to thank the Supervisory Committee for giving up their time and the benefit of their experience, the Principal, Sir Jim MacDonald, and Professors Bryan Clark Alan Paterson for their strong support and encouragement of the Clinic, as well as the many Law School academics and support staff who have provided advice or administrative help to the Law Clinic.



## Appendix 1 - Staff Details

### Employed staff

For session 2013-2014, in addition to the Director, the Law Clinic had three staff members:

Supervisor	Annabell Fowles	19.5 hours per week
Supervisor	Kathleen Laverty	22.5 hours per week
Administrator	Diane Inglis	35 hours

## Appendix 2 - Committee Membership

### Supervisory Committee

The Supervisory Committee (previously called the Management Committee) is made up of members from the University of Strathclyde Law School, local community, other agencies and members of the legal profession.

Professor Alan Paterson (chair)	Law School
Professor Bryan Clark	Law School
Professor Donald Nicolson	Law Clinic Director
Sheriff Ian Miller	Glasgow Sheriff Court
Richard Farquhar	Solicitor
Dr Rose Mary Harley	University Graduates Association
Gwynneth James	Glasgow CAB
Frances McMenamin QC	Advocate
Richard Young	In-Court Advice Service
Jean McFadden	Glasgow City Councillor
Dame Elish Angiolini QC	Visiting Professor
Alasdair Stewart	South West London Law Centres

### Executive Committee

The Executive Committee is responsible for the day to day running of the Law Clinic. It comprises the Clinic Director, Supervisors, Student Director and Deputy Student Director, the six firm managers, project managers along with students appointed to take

responsibility for different areas aspects of Clinic management and seven members elected at the AGM in October each year.

## Student Members

### Until April 2013

Student Director	Helen Donnelly	
Deputy Student Director	Lindsay Kirkwood	
Case Manager	Kirsten Holmes	(Firm A)
Case Manager	Andrew Maxwell	(Firm B)
Case Manager	Michael Dempsey	(Firm C)
Case Manager	Shona Cocksedge	(Firm D)
Case Manager	Shelley Matheson	(Firm E)
Case Manager	Rachel Leggett	(Firm F)
Training Officer	Clara Smeaton	
Deputy Training Officer	Grant Storrar	
Communications Officer	Jacob Hay	
Deputy Communications Officer	Tom Jamieson	
Fundraising Officer	Hajira Nisa	
IT Officer	Adil Saeed	
IAC Project Manager	Jacky Wall	
Housing Project Manager	Michael Rossi	
Schools Project Manager	Rachel Gibb	
Prisons Project Manager	Shelley Matheson	
Innocence Project Manager	Steven McKinley	
Online Project Manager	Zara Mohammed	
Elected Members	Tom Jamieson	Ben Brown
	Ines Svangeren	Ewan Wilson
	Shaun Alexander	Syma Din
	Craig Leslie	

### From May 2013

Student Director	Jacky Wall	
Deputy Student Director	Jacob Hay	
Case Manager	Kirsten Holmes	(Firm A)
Case Manager	Craig Leslie	(Firm B)
Case Manager	Drew Long	(Firm C)
Case Manager	Clara Smeaton	(Firm D)
Case Manager	George McLaughlin	(Firm E)
Case Manager	Roisin Donnelly	(Firm F)

Training Officer	Ewan Wilson	
Deputy Training Officer	Lyndsay Monaghan	
Communications Officer	Tom Jamieson	
Deputy Communications Officer	Nicole Lochhead	Edna Okine
Fundraising Officer	Hajira Nisa	
Deputy Fundraising Officer	Monika Koczwara	
IT Officer	Alex Brock	
IAC Project Manager	Victoria Robinson	
Deputy IAC Project Manager	Shona Howie	
Public Legal Education Project Manager	John Stringer	
Deputy Public Legal Education Project Managers	Jennifer Rowlinson, Rebecca Bilsland,	Rebecca Menzies
Online Project Manager	Grant Storrar	
Deputy Online Project Manager	Laura Russell	
Criminal Convictions Unit Manager	Laurin Campbell	
Elected Members	Lorelle Doyle	Kelly McBurnie
	Martin Lennon	Monika Koczwara
	Naomi Duffy-Welsh	Nicole Lochhead
	Ben Brown	